

ADVISORY COMMITTEES TO THE BOARD

- 1.0 Advisory committees will be appointed at the pleasure of the Board of Education when there is a specific function to be performed. Such committees are appointed to advise the Board and not to take action for the Board.
- 2.0 The Board will seek the advice of the Superintendent before establishing or dissolving any advisory committee. The composition of each advisory committee, the number of committee members, and the selection of members will be determined by the Board in consultation with the Superintendent, based upon the particular function of the committee.
- 3.0 Each advisory committee will be instructed in writing as to:
 - 3.1 The specific topic(s) for study and/or the scope of activity;
 - 3.2 The composition of the committee and the committee chair;
 - 3.3 The role of the committee being advisory only;
 - 3.4 The resources the Board will provide to assist the committee in completing its task;
 - 3.5 The timeline for reports to the Board and/or other expected activities;
 - 3.6 The time and place of the first meeting;
 - 3.7 The expectations regarding the committee's relationships with the Board, the Superintendent and the school staff;
 - 3.8 Who will be responsible for providing public information concerning the committee and its work; and
 - 3.9 The date on which the Board wishes to receive a final report and/or dissolve the committee.
 - 31.9.a No committee will continue for a prolonged period without a specific assignment.
 - 32.9.a The Board will have the sole authority to dissolve any advisory committee at any time.
- 4.0 All advisory committee meetings are open to the public except as provided in the Freedom of Access law.
- 5.0 Any advisory committee mandated by state statute or Department of Education regulations may be exempt from any or all of the requirements of this policy. Any such exemptions will be identified and approved by the Board.

Legal Reference: 1 MRSA § 401 et seq.

Adopted: February 1, 1972

Revised: October 3, 2002